

Requirements for Speaking Engagements

1. The topic to be discussed must be selected from the approved *Wellness at Work* Health Education Programs list.
2. The time between booking and the date of the speaking engagement depends solely on Dr. James Proodian's availability.
3. The organization's contact must provide contact information (full name and email address) for all prospective attendees prior to the event so that meeting information can be sent to all potential participants.
4. The minimum number of attendees are as follows:

	Speaking Engagement Type	Min. Number
1	Lunch & Learn	15
2	Youth & Parent	15
3	Keynote Address	50

5. The organization's contact must confirm the number in attendance **two** days prior to the date of the speaking engagement. Failure to meet the minimum attendance requirements will result in the event's being automatically cancelled without any obligation to the organization or Natural Healthcare Center.

If you have any questions, please call (732) 222-2219.